



frequently
asked
questions

FOR FOREIGN RESIDENTS



Ayuntamiento
de Priego de
Córdoba

Priego

de Córdoba



FREQUENTLY ASKED QUESTIONS FOR FOREIGN RESIDENTS

VOLUNTEERS

INDIVIDUALS SERVING AS A POINT OF CONTACT TO OFFER FREE ASSISTANCE TO FOREIGN RESIDENTS.

It is possible to request a meeting with the volunteers (foreign residents in our district) by contacting the Tourist Office, situated in the Plaza de la Constitución,

957 700 625

informacion@turismodepriego.com

NIE

The NIE is the identification number for a foreigner. It is the first document for which you need to apply if, for example, you wish to purchase property or a vehicle, obtain medical care through Social Security, request a bank loan, take out insurance, work in Spain or submit an income tax return.

In order to apply for a NIE you must make an appointment with the Subdelegación de Gobierno situated in Plaza de la Constitución s/n in Córdoba.

This appointment can be made by ringing 957 989300 between 9.00 and 10.00 a.m. Monday to Friday.

Your NIE will always be the same number and does not need to be renewed.



DOCUMENTS THAT YOU MUST PROVIDE

1. Your passport and a photocopy of it.

2. A form which you can fill in on the spot or download from the internet (EX-15):

[http://www.exteriores.gob.es/Embajadas/OTTAWA/Documents/15-Formulario_NIE_y_certificados\[1\].pdf](http://www.exteriores.gob.es/Embajadas/OTTAWA/Documents/15-Formulario_NIE_y_certificados[1].pdf)

3. The receipt for payment of the fee which is made through a bank on the day of the appointment. The amount payable will vary according to whether or not the foreigner is an EU citizen.



Please note that it is also possible (and in some circumstances easier) to obtain a NIE through one of the three Spanish consulates in the UK. Details of how to do this are available on the internet.

WHAT IS A RESIDENCY CARD (TARJETA DE RESIDENCIA) AND HOW DO I APPLY FOR ONE?

You need to obtain a residency card if you are to be resident in Spain for more than six months in the year. Essentially, it indicates that you are registered on the list of foreigners in Spain, but you are unlikely to find that you need it for any practical purpose.

You should obtain a residency card as soon as possible after coming to live in Spain. In order to apply for this card you must make an appointment with the Subdelegación de Gobierno, which is situated in Plaza de la Constitución s/n in Córdoba.

This appointment can be made by ringing **957 989 300** between 9.00 and 10.00 a.m. Monday to Friday. You are unlikely to find it easy to get through, so we recommend that you continue to ring until after 10.00 a.m. The card does not need to be renewed.



DOCUMENTS THAT YOU MUST PROVIDE

- 1.** Your passport and a photocopy of it.
- 2.** A form which you can fill in on the spot or download from the internet (EX-18)
- 3.** The receipt for payment of the fee which is made through a bank on the day of the appointment.



HEALTH

INTRODUCTORY NOTE FOR UK CITIZENS

Introductory note for UK citizens:

Do I need private health insurance? If you are here for just part of the year, you can obtain medical attention with your EHIC card. If you are in Spain on a permanent basis, see below.

Make sure that you have a valid EHIC card anyway. You then need to start by obtaining form S1 (previously E106) from the following address in Newcastle:

The Pension Service

Tyneview Park
Medical Benefits
Newcastle upon Tyne
NE98 IBA



If you are under retirement age, with your S1 you can obtain temporary cover under the state system; this is normally for up to about 2 years but depends on the level of payments you have made into the system in the UK. Essentially, this means that if you are treated in Spain the bill will be picked up in the UK.

After that, unless you qualify through employment, you may well need private health insurance until once you are of full retirement age, when you are entitled to the same healthcare that a Spaniard would receive and can apply for a Junta de Andalucía Tarjeta Sanitaria.

A younger spouse shares this entitlement, being considered a dependent. Repatriation costs are not covered, and for this private insurance is likely to be necessary.

WHAT DO I HAVE TO DO IN ORDER TO RECEIVE MEDICAL ATTENTION IF I AM LIVING TEMPORARILY IN PRIEGO DE CÓRDOBA, CARCABUEY, ALMEDINILLA, FUENTE TÓJAR OR IN ANY OF THEIR VILLAGES?

If the stay is temporary, it is necessary to produce your passport or any other identification document together with your European Health Card (EHIC). You will be assigned a family doctor for a maximum period of 12 months, which can be renewable.

AND IF I HAVE NO DOCUMENTATION ON ACCOUNT OF LOSS, THEFT, ETC. AND MY HEALTH PROBLEM IS URGENT?

Any person is dealt with in any emergency department. In Priego de Córdoba there is a 24-hour emergency service every day, including bank holidays. The health centres in Carcabuey and Almedinilla are open from 8.00 a.m. to 8.00 p.m. And the one in Fuente Tójar from 8.00 a.m. to 3.00 p.m.

AND IF I AM GOING TO LIVE IN THIS AREA PERMANENTLY?

The recommendation is that before settling permanently in our area it would be advisable to seek information from the health service in your own country. For the British the necessary document is known as an S1 (see above for information on how to obtain it), but for other citizens of other European countries information should be sought in advance of moving here.



IF YOU DO NOT POSSESS THIS DOCUMENT

You can go to the Social Security office situated behind the health centre in

C/Doctor Balbino Povedano, s/n
☎ 957 540245 / 957 542403
Fax: 957 542885.

☎ To make an APPOINTMENT ring:
901 106570 / 957 540245 / 957 542403

DOCUMENTS FOR WHICH YOU WILL BE ASKED

1. Certificate of “empadronamiento”
(inclusion on the electoral register – see below)
2. Identification document (passport, etc),
3. NIE
4. Form S1 (the document of transfer of residence, dealt with in the National Institute of Social Security in the offices situated behind the Health Centre; see also above).

HOW CAN I ARRANGE TO SEE A DOCTOR?

You can make an appointment in person in the Health Centre or in the doctor's surgery, or by ringing “Salud Responde” (902.505.060).

You can also make the appointment through the internet on the following page:

**[https://ws003.juntadeandalucia.es/pls/intersas/
servicios.acceso_portal](https://ws003.juntadeandalucia.es/pls/intersas/servicios.acceso_portal)**



BUILDING AND PLANNING

In order to distinguish between a “large-scale” and “small-scale” building works, it is necessary to consult the Building and Planning Department (Urbanismo). It is advisable to make an appointment with the Planning Officer (el técnico) by ringing 957 708 455.

A LICENCE FOR MINOR WORKS (FOR WHICH A DETAILED PROJECT PLAN IS NOT NECESSARY)

Go to the Building and Planning Department or download the pdf of the application form, which is to be found at:

<https://www.priegodecordoba.es/sede?seccion=catalogo-de-tramites>

A LICENCE FOR MAJOR WORKS

Go to the Building and Planning Department and submit the Construction Project endorsed by an architect or a competent building engineer. Also complete the form which can be downloaded at:

<https://www.priegodecordoba.es/sede?seccion=catalogo-de-tramites>

A LICENCE FOR THE SUB-DIVISION OF LAND

We have two types: (a) A licence for the sub-division of land in an urban area, which is when someone possesses a building plot and divides it up reducing the area of each plot. There exist minimum sizes below which sub-division is not possible. Also division of rural land, when it is the consequence of work in an urban area. (b) A certificate of “no need” applies to rural land, with minimum limits.

A LICENCE TO OCCUPY

Is for domestic premises and is necessary in order to be able to obtain licences for water, refuse collection, electricity, etc. It can be applied for in the Building and Planning Department.

A LICENCE FOR USE

Is for industrial and commercial premises and is necessary in order to be able to obtain licences for water, refuse collection, electricity, etc. It can be applied for in the Building and Planning Department.

A LICENCE TO OPEN FOR “INNOCUOUS ACTIVITIES”

Those for which no environmental procedures are required, such as shops for clothes and electrical appliances.

A LICENCE TO OPEN FOR A “QUALIFIED ACTIVITY”

Those which require environmental procedures because they cause smells, noise, etc., as in the case of bars and discothèques.

THE LAND REGISTRY (CATASTRO)

This is the place where details are registered of all the buildings of an area, such as living accommodation and commercial and industrial premises, etc. The Land Registry office is to be found on the second floor of the Palenque Building. The contact phone number is **957 708 460**.



FAQs

IF YOU WISH TO BUY A HOUSE AND YOU WANT TO CHECK THAT ALL THE DOCUMENTATION IS IN ORDER

- 1.** Request information in the Building and Planning Department (Urbanismo) on the urban status of the dwelling or premises, in order to check that the dwelling is legal in terms of planning requirements and that it possesses a licence to occupy or for use issued by this Town Council.
- 2.** Go to the Property Register and request a “copia simple” (a notary copy) which will tell you if the house carries with it any financial charge or mortgage or if it is involved in any legal dispute.

The Land Registry is situated in C/ Trasmonjas nº16 bajo (ground floor),
tel. 957 540914.

WHAT IS AN “ASESORÍA-GESTORÍA” AND HOW CAN THEY HELP?

It is a firm which solves and deals with administrative affairs, in different areas such as dealings with tax authorities, the sale and purchase of property, inheritances, other taxation matters, insurance, etc. It makes business matters easier, but it is not compulsory to use or engage its services.



WHAT TAXES HAVE TO BE PAID IN ORDER TO PURCHASE AN ALREADY EXISTING PROPERTY OR FOR BUILDING A NEW ONE?

- 1.** In the case of the purchase of a dwelling or commercial or industrial property, the duties payable are the property transfer tax, plus the costs of the notary's office and the land register.
- 2.** In order to build a dwelling or commercial or industrial property, you have to get in touch with the Building and Planning Department (Urbanismo) and request the information set out above.
- 3.** It will be necessary to pay ICIO duties (taxes on the construction of facilities and works), together with an administrative duty for the processing of the documentation.
- 4.** Once there has been a meeting with the Building and Planning Department, depending on the kind of project, you should engage the services of an architect or an engineer or an appropriately qualified engineer. Bear in mind that there is a distinction between a new building and renovation, but that in either case it is necessary to request building permission and to pay the corresponding taxes.

Below we have given details of a practical example with approximate sums that would have to be paid in the purchase of a property.

For the purchase of a property whose cost is 63,500 € it would be necessary to pay approximately:



EXAMPLE

1. 5.080 euros corresponding to the ITP or Property Transfer Tax (8%)
2. 150 € for notary's costs.
3. 350 € to the property registry.
4. 120 € "asesoría" or legal fees.

A total of approximately 5,700 euros.

N.B. Nothing may be built without authorisation, even if your neighbour opposite tells you that it can, since this can lead to fines and even demolition.



HOW IS IT POSSIBLE TO FIND OUT ABOUT THE REGULATIONS AFFECTING THE CONSTRUCTION OR RENOVATION OF A BUILDING?

You have to go to the Department for Building and Planning (Urbanismo) and request the information mentioned above. We suggest that beforehand you meet with the native speakers who are acting as volunteers.



HOW DO I ARRANGE FOR ELECTRICITY TO BE CONNECTED? ARE THERE ANY EXPENSES RELATING TO THE INITIAL CONNECTION?

For electricity to be connected, the first document that will have to be provided for the electricity company is the “licence for initial occupation or use” for which you apply in the Building and Planning Department. Without this document you will have no chance of obtaining an electricity supply.

Normally the company which has undertaken the construction of the dwelling, site, premises, etc. is responsible for preparing the statement of connection, which is the document that the energy supplier, for example Sevilla-Endesa, Fenie Energía, etc.) provides once the installation has been completed. In Priego there are several energy suppliers. Should you require information on this, you can request it here in the Town Hall.

NB: It is important before committing yourself to work being done to request a written quotation for the costs. In order not to have any last-minute surprises it is necessary to point out to the company that you have engaged that it must give notification of any changes made in the project which will involve an increase in cost from the quotation which was submitted and accepted.

* Bear in mind that customs in other countries may not be the same as those here. For example, when you have a dwelling built in Spain the kitchen fittings are not usually included. This is a service which is arranged separately.

There are a number of APPs which provide this service, such as “Salud Responde” and which can be installed on smartphones.

In addition to the Health Centres in Priego, Almedinilla, Carcabuey and Fuente Tójar, there are surgeries with a visiting doctor and nurse, in Las Lagunillas, Castil de Campos, Zamoranos, El Esparragal, Zagrilla, El Cañuelo and Aldea de la Concepción. These surgeries are open Monday to Friday mornings, por la



AND IF I CANNOT GET TO THE HEALTH CENTRE BECAUSE OF THE SERIOUSNESS OF MY ILLNESS?

You can ring the emergency number – coordinating centre 902.505.061 to request a visit from your family doctor, should this be necessary. In case of emergency, an ambulance with medical staff will go to your home and, if the seriousness of the situation requires it, will transfer you to the Hospital Infanta Margarita in Cabra or the Hospital Reina Sofía in Córdoba.

WHERE DO I HAVE TO GO FOR X-RAYS, BLOOD TESTS AND SPECIALIST CONSULTATIONS?

In the Health Centre you will be given information about the range of services to which you have access. It depends on whether the test will be carried out in Priego, Cabra or Córdoba.

Requests for diagnostic tests and referrals to specialised consultations are made by the family doctor. X-rays requested by your doctor and blood tests can be carried out in the Health Centre in Priego. Specialised consultations take place in the Hospital Infanta Margarita de Cabra.

I DON'T SPEAK SPANISH. HOW CAN I TALK WITH THE ADMINISTRATIVE STAFF AND WITH THE DOCTOR?

In the Health Centre you have at your disposal a system of simultaneous translation over the phone, for several languages. Any person working in the Centre can have access to it. And it will always be possible to consult the volunteers participating in this project by contacting them through the Tourist Office.

IS PRIVATE HEALTH INSURANCE NECESSARY?

It is not obligatory, but it is advisable. However, should you not possess a Health Card it is highly advisable to take out insurance. In fact there are many Spaniards who have private insurance in addition to cover through Social Security. (See also the note for UK citizens above.)

IS IT NECESSARY TO CONSULT THE AGREEMENT BETWEEN SPAIN AND YOUR COUNTRY OF ORIGIN?

When you are going to live permanently in another country, the more information you have, the better, and so it is highly advisable to do so.

DOES THE HEALTH CARD GUARANTEE HEALTH COVERAGE THROUGHOUT SPAIN? COUNTRY OF ORIGIN?

Once you have all your documentation in order and possess a health card, you will have a right to be treated in any non-private hospital in Spain run by Social Security.

IS IT POSSIBLE TO CHANGE MY GP?

Of course. You have to make the request in the Health Centre at the public help desk, just by the entry.



THE ELECTORAL ROLL (PADRÓN)

The electoral roll (padrón) indicates the number of inhabitants in a town and it is of great importance as the number of people registered determines the budget allocated to the Town Council by the Government for providing the services of: local police, doctors, schools, cleaning services, lighting and infrastructure. The larger the number of inhabitants registered, the greater will be the money and the subsidies received by the Town Council for offering these services.

Foreigners residing in Priego are recommended to register. Apart from receiving better services from the Town Council, by registering it will be possible to obtain the following benefits:

Requesting a doctor at the Health Centre.

Enrolling children in a school.

Purchasing a car.

Obtaining the Tarjeta Andalucía 65 (Andalusia 65 Card) in order to enjoy discounts on the provincial bus service, reductions on spectacles, an emergency service, and telephone assistance at home for people who are alone or ill.

People of pensionable age will enjoy discounts on the Priego de Córdoba bus service.

Getting married in PRIEGO DE CORDOBA.

Registering as “domestic partners”.



TO REGISTER FOR THE FIRST TIME YOU WILL NEED

- 1.** A passport or a NIE.
- 2.** A receipt for the IBI (property tax, a compulsory charge on dwellings, garages and commercial premises) in your name or, otherwise, a rental contract + the IBI of the person renting.
- 3.** If you do not possess the up-to-date IBI, present the deeds for the property.
- 4.** It is free.
- 5.** The Information Office is open from Monday to Friday 9.00 a.m. to 2.00 p.m. and is to be found in the building of the Town Hall which is situated in the Plaza de la Constitución nº 3. 14800 Priego de Córdoba.



HOW DO I OBTAIN A WATER SUPPLY FOR A NEW DWELLING OR CHANGE THE NAME OF THE ACCOUNT HOLDER?

To arrange for water to be connected, the first document that must be submitted to the energy company is the “licence for initial occupation or use” for which you apply in the Building and Planning Department. Without this document you will have no chance of obtaining a water supply.

Agua de Priego: 902 810 781
Telephone hours
Monday to Friday 8.00 a.m. to 8.00 p.m.

As a general rule, if the water supply is to be a new building, it is necessary to provide the following documentation:

1. A photocopy of the deeds of the property or the rental contract.
2. A photocopy of the Identity Document of the person named in the contract.
3. A certificate from the installing company (plumbers).
4. A photocopy of the “licence for initial occupation” (applied for in advance in the Department of Building and Planning).
5. The number of your bank account, if you wish to pay by direct debit.

DOCUMENTATION REQUIRED TO CHANGE THE NAME OF THE ACCOUNT HOLDER

1. Check whether or not the dwelling is part of the social housing scheme.
2. See whether the meter is inside or outside the house.
3. Confirm whether the dwelling is rented or owned.

Once these three points have been clarified, there are a number of procedures.



RENTED ACCOMMODATION

- 1.** Signed authorisation with the Identity Document of the owner.
- 2.** Rental contract of the dwelling.
- 3.** Photocopy of the tenant's Identity Document.
- 4.** Bank details if you wish to pay by direct debit.

RENTED PREMISES

- 1.** Signed authorisation and Identity Document of the owner.
- 2.** Rental contract for the premises.
- 3.** Photocopy of the tenant's Identity Document.
- 4.** Bank details (photocopy of bank book).
- 5.** Photocopy of the application to open.
- 6.** Photocopy of a receipt for payment of waste disposal tax: this must be submitted by the owner of the premises.

OWNED DWELLING

- 1.** Photocopy of the deeds of the property (escritura).
- 2.** Should you not possess the deeds, a photocopy of the contract for sale/purchase.

N.B. This should be endorsed by the Junta de Andalucía.



OWNED COMMERCIAL PREMISES

1. Photocopy of the deeds of the premises (escritura).
2. Should you not possess the deeds, a photocopy of the contract for sale/purchase.

N.B. This should be endorsed by the Junta de Andalucía.

3. Photocopy of the application for a licence to open.
4. Photocopy of waste disposal tax.

Should the dwelling, either owned or rented, **be part of the social housing scheme** you will have to produce the certificate of definitive categorisation for dwellings which are protected or declared to be under the protection of public administration (you will be able to obtain this in the Town Hall).



TRAFFIC

IS THE DRIVING LICENCE ISSUED BY MY OWN COUNTRY VALID?

1. Yes, if you are a European Union citizen.

2. If you are not an EU citizen you have to process your driving licence at the police station. The licence is subject to the documentation that you bring from your country of origin and its period of validity is the same as that of your visa.

You should consult the agreement signed by each country with Spain.

The Provincial Traffic Department is situated in Córdoba in C/ Doctor Fleming.

Telf. 957 203033.

HOW CAN I REGISTER A VEHICLE FROM ANOTHER PROVINCE, COMMUNITY OR COUNTRY?

Should you wish to come to Spain with your own vehicle on a permanent basis you have to take the following steps:

De-register your vehicle through the community transit system in your country of origin, where you will be given temporary plates to enable you to drive in Spain.

You will have to register the vehicle within a maximum of six months.

Fill in an application form which you will be able to find on the web page www.dgt.es in the section “online site for procedures and fines”.

www.dgt.es

Your vehicle will have to pass the ITV (= MOT) in Spain, where you will be given several forms which you will have to produce at the time of registering the vehicle. You will need to have the data sheet from the Certificate of Conformity (issued by manufacturers) or a “Ficha Técnica Reducida” (a technical data sheet issued in Spain by an approved engineer). For more information, contact the National Traffic Authority (Dirección General de Tráfico) by ringing 060.



WHAT ARE THE BEST PLACES TO PARK IN PRIEGO?

Metred parking in a “blue area” (zona azul), Mercadona car parks, the Palenque car park, etc.

IS THERE ANY SCHEME TO IMPROVE THE SYSTEM OF PARKING IN PRIEGO?

Yes, but at present the proposal which had been submitted has been rejected. New locations are being sought.



TAXES AND DUTIES

WHAT IS THE IRPF?

It is a tax which is payable on the income obtained in a calendar year by individuals resident in Spain or other tax payers.

UNDER WHAT CIRCUMSTANCES DO I HAVE TO PAY IRPF?

Whenever your income exceeds 12.000 euros in a year.

WHAT ARE THE OTHER TAXES AND UTILITY PAYMENTS?

The IBI (property tax), electricity, water, drainage, refuse collection, vehicle tax, etc.

WHAT TAX-RELATED MATTERS ARE DEALT WITH FROM PRIEGO?

Whenever it is a question of a local tax or duty, enquiries can be made at:

EPRINSA

Situated in Calle Cava, number 1 Bj. and numbers 18 and 19,
tel. 957 498 283 - 901 512 080

Social Security behind the Health Centre

Situated at C/ Doctor Balbino Povedano, s/n, tel. 957 540245 / 957 542403;
fax: 957 542885 with an APPOINTMENTS service, tel. 901 106570 / 957
540245 / 957 542403

IMPORTANT

If the foreign resident lives in Spain for more than six months a year, it is necessary to provide the Tax Offices (Hacienda), which are situated in Lucena with full documentation, since in most cases they will be under an obligation to pay tax in Spain on their income even if its source is in their country of origin. For these matters you are recommended to consult an asesoría or gestoría (see above) and to get in touch with the volunteers about the procedures to be followed.

You have to submit a tax return in order to obtain the best services. In Spain it is compulsory to declare the property – dwellings, commercial premises – that you possess either in Spain or abroad.



CULTURE

The Teatro Victoria is situated in the Calle Antonio de la Barrera nº 19 in Priego de Córdoba.

STEPS TO FOLLOW IN ORDER TO OBTAIN A MEMBERSHIP CARD FOR THE THEATRE, GIVING YOU ACCESS TO VARIOUS REDUCTIONS FOR SHOWS THROUGHOUT THE YEAR, FOR EXAMPLE DURING FESTIVALS, FOR PLAYS, ETC.

- 1.** Come to the Information Office in the Town Hall.
- 2.** Bring a passport-size photo and a photocopy of your Identity Document.
The card will be available on the spot.

STEPS TO FOLLOW IN ORDER TO OBTAIN A YOUNG PERSON'S CARD, WHICH WILL MAKE AVAILABLE TO YOU VARIOUS REDUCTIONS FOR ACTIVITIES AND SOME OFFERED BY COMPANIES.

The age of eligibility for a Young Person's Card is 14-30 (inclusive).

- 1.** Go to the "Casa de la Juventud" (Youth Centre) situated in Calle Molinos, 30.
- 2.** You have to make a payment of 6 euros into the Bank.
- 3.** Take the receipt to the Youth Centre and you will be given a voucher which lasts for a month. When it is received, the card will be sent to your address.



WORKSHOP PROJECTS

Every year the Town Council sets up workshops which are available to the citizen. Should you wish to run one of these, the procedure is as follows : Those running workshops are paid by the Town Council when a project has been submitted and approved.

- 1.** Projects may be submitted between the 1st and 31st July. Open to all.
- 2.** For Ampa (the association of parents of children at primary or secondary school) projects may be submitted between the 1st and the 30th of September.
- 3.** On the Town Council's web page you can find the requirements for the submission of projects.
- 4.** This programme is open to any Spaniard or citizen of the European Union.
- 5.** Registration of pupils takes place in October.
- 6.** For a workshop to take place there have to be over 15 applications to take part in Priego or 12 in the villages. Courses begin at the end of November and finish at the end of May.

The place to go: **INFORMATION OFFICE.**

Monday to Friday: 10'00 a.m. to 14'00 p.m.

16'30 p.m. to 18'30 p.m.

**For more information contact the Culture Department
tel. 957708428, or www.priegodecordoba.es.**



MUSIC SCHOOL

Dates to apply: 18th-31st July in general.

Dates to apply for music and movement: 15th-31st July.

This may be of interest for those who are retired, for children,
or for people of any age.

Lessons begin at the end of September.

Place: "Casa Cultura" (Cultural Centre), from Monday to Friday,
from 4.00 to 10.00 p.m..

More information is available from: the Information Office,
Monday to Friday, 9.00 a.m. to 2.00 p.m.

THE CULTURAL DIARY

- The Cultural Diary (La Agenda Cultural) is a document published monthly by the Cultural Department of the Town Council, which provides information about the activities organised by the Council itself and other bodies. In particular it includes information on cultural activities such as exhibitions, plays, book launches, etc.
- You can put your name down to receive the Cultural Diary either by e-mail or by post, by sending your contact details to the following e-mail address:

cultura@aytopriegodecordoba.es



THE CONSUMER

(In case of dissatisfaction:)

- 1.** Request a “Complaints and Claims” sheet on the spot: these are drawn up in both Spanish and English. The person making the claim has to keep two copies, one of which is for the claimant and the other for the Administration.
- 2.** You have to wait 10 working days, not counting Sundays or festivals, for the company (against which the complaint has been lodged) to answer.
- 3.** Hand the Complaint in to the Municipal Consumer Office (OMIC) in la Oficina Municipal de Consumo (OMIC), accompanied by receipts and/or any other document connected with the complaint.
- 4.** If the company is outside the town, the person in question can draw up the Complaint and pass it to OMIC of the Priego de Córdoba Town Council, including full personal details (full name, Identity Document or passport, address and telephone of the claimant), setting out the facts behind the Complaint and explaining what is being requested. The necessary documentation must also be accompanied by a receipt, contract, guarantee certificate, etc.
- 5.** Complaints may also be submitted electronically; this can be done by those people who have a digital signature.

IMPORTANT

The Priego OMIC, for reasons of limits on its area of responsibility, will only deal with complaints submitted by people registered as resident in Priego and its villages. This matter is under review.



ENVIRONMENT

WHO MAINTAINS THE ROADS?

The roads belong to various authorities: the State, the Autonomous Community, the Provincial Council and town or city councils.

WHO DEALS WITH ENVIRONMENTAL MATTERS IN

The Priego Town Council has an Environmental Department, located in the Plaza Palenque Building. To contact this department it is possible to go to its office in person or send an e-mail to:

medio.ambiente@aytopriegodecordoba.es

WHO DEALS WITH MUNICIPAL SOLID WASTE IN MY AREA? MATTERS IN OUR AREA?

Waste facilities

Private citizens of Priego and its villages can take their waste to these waste facilities **entirely free**:

Address

The Priego-Almedinilla road, (A-339), km 28,5 (1,5 km from Priego, next to the butane store).

Hours of opening:

October to march:
Monday to Friday:
9.00 a.m. to 2.00 p.m. and
3.00 p.m. to 6.00 p.m.
Saturday: 9.00 a.m. to 2.00 p.m.

April to september:
Monday to Friday:
9.00 a.m. to 2.00 p.m. and
4.00 p.m. to 7.00 p.m.
Saturday: 9.00 a.m. to 2.00 p.m.



ACCEPTABLE FORMS OF WASTE

1. Paper and cardboard
2. Packaging
3. Domestic appliances
4. Rubble/debris from minor building works and domestic repairs (up to about 100kg.)
5. Garden waste
6. Domestic vegetable oils
7. Glass
8. Metals (aluminium, scrap metal, bed frames...)
9. Furniture, mattresses, household items and wood
10. Textiles (clothing and shoes)
11. Paint, paint-thinners, varnishes
12. Batteries
13. Car batteries
14. Solid medications
15. X-rays
16. Fluorescent tubes

UNACCEPTABLE FORMS OF WASTE

Unclassified or unidentifiable materials, waste of an anatomical, infectious, clinical, biomedical or cytotoxic nature, radioactive waste, waste generated by mining or extractive activity, agricultural or livestock waste, tyres, bulky metal or plastic containers of a capacity equal or superior to 200 litres which have contained dangerous waste not included among those acceptable.



SPORT

1. See web page for sports: www.deportedepriego.es
2. In case of any queries or for individual enquiries, you can contact:
deportedepriego@hotmail.com
3. The offices of the Municipal Sports Department are at:
c/ Reverendo José Aparicio nº 3 (teléfono 957708510/512)
4. Should you wish to organise any sporting activity open to all citizens or make private use of the sporting facilities, advice would also be available in the sports offices.

WHO DEALS WITH MUNICIPAL SOLID WASTE IN MY AREA? MATTERS IN OUR AREA?

In Priego there are numerous associations which form part of **FERAS (“Federación Red de Asociaciones Sociales”)** .

To find out about these questions and many more related to the Federation and the bodies of which it is composed, you will be able to find us at:

Federación **F.E.R.A.S.**
Plaza Palenque, Edificio Palenque, S/N, 3rd Floor
Above the Municipal Library.

Opening Hours:
Monday to Thursday from 4.30 to 7.30 p.m.

Tel. 957-708-508.

INDEX

**FREQUENTLY ASKED QUESTIONS
FOR FOREIGN RESIDENTS**

1

HEALTH

4

THE ELECTORAL ROLL (PADRÓN)

9

BUILDING AND PLANNING

11

TRAFFIC

20

TAXES AND DUTIES

22

CULTURE

24

WORKSHOP PROJECTS

25

MUSIC SCHOOL

26

THE CONSUMER

27

ENVIRONMENT

28

SPORT

30

Association of parents and professionals working with children with special educational needs
The Priego association without architectural barriers

ASNEE

Association for relatives of those suffering from Alzheimer's and other forms of dementia

ALFUSAL

Priego de Córdoba association for people affected by degenerative neurological illnesses and multiple sclerosis

AENDEPRI

Subbética association of de fibromyalgia

AFISUB

Association for the social integration of persons suffering from mental illness

MALVA

Priego association for solidarity and integration

ASPI

Humanitary association of solidarity and support for the immigrant

LUGARSUR

Association for the integral development of persons with intellectual disability

ALBASUR

www.mascotasdepriego.org/
(animal protection)

[www.ecologistasenaccion.es/
rubrique96.html](http://www.ecologistasenaccion.es/rubrique96.html)

If you wish to offer any service voluntarily and unpaid, you can contact either FERAS or the individual association to put forward your proposal.

For example: an English person wishing to give art classes free of charge should get in touch with these associations.